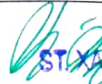




# ST. XAVIER'S HIGH SCHOOL, BILASPUR

## COMMITTEE LIST FOR THE SESSION 2024-25

NAME OF THE COMMITTEE	PRIMARY SECTION	MIDDLE SECTION	SENIOR SECTION	REGISTERS /FILES	SIGN
SCHOOL MAGAZINE & NEWS LETTER	E. SHIPRA STEPHENS	SAVITA MISHRA	AADITYA PRASAD KATARE	--	
	SABIHA F. HUSSIN	MAMTA DAS	PREETI SINGH		
	POOJA AGRAWAL	DEEPAK VISHWAKARMA	P. N. SAINATH		
	DIPMALA SINGH	RIMJHIM THORAT	ANUJA MAHANT		
	SUNITA WILSON	N. BHADRA	NAMRATA DWIVEDI		
PRESS & NEWS MEDIA	MANISHA SAHA*	MAMTA DAS	AADITYA PRASAD KATARE	1 FOR WHOLE SCHOOL	
	G. SUVARTHA	T. SAIKUMAR	ANUJA MAHANT		
INTERNAL EXAMINATION COMMITTEE	E. SHIPRA STEPHENES	N. BHADRA	N.U. SHARIF	1 FOR EACH SECTION	
	K. JYOTI NAIDU	SUMIT SAHGAL	D. K MISHRA		
	SUNITA NAIR	APARNA MISHRA	R.K. RAJPUT		
	NIVEDITA TAMDU	TASNEEM KAPASI	C. KAMLAKAR		
CULTURAL COMMITTEE & SCHOOL ACTIVITIES (CCA COORDINATOR - RICHA DUA)	D. GOSWAMI	D. GOSWAMI	D.GOSWAMI	1 FOR EACH SECTION	
	IMRAN HUSSAIN	IMRAN HUSSAIN	IMRAN HUSSAIN		
	APARNA VISHWAKARMA	S.SULTANA BAIG	S. CHATTERJEE		
	DOLLY ROHRA	ALUZMA AHMED	SARFUDDIN MOLLA		
ASSEMBLY	POOJA AGRAWAL*	APARNA MISHRA*	MANLEEN KAUR	1 FOR EACH SECTION	
	KAVITA SINGH	N. SHARADA	NAMRATA DWIVEDI		
	P.SUSMITA	DHANISH DANIEL	NEHA AJMANI		
	SAMPA GOSWAMI	KAMRAN RAZA	AYODHYA JAISWAL		
	RAMPRATAP SINGH		SUNIL KAITHWAS		
	LALIMA PATEL				
LIBRARY	P.J. NATHANIEL	P.J. NATHANIEL	P. J. NATHANIEL*	1 FOR WHOLE SCHOOL (STOCK REGISTER)	
PROXY	RICHA DUA*	P.J. NATHANIEL*	ANUJA MAHANT*	1 FOR EACH SECTION	
	SHIPRA STEPHENS	N.SHARDA	KARAN GULHARE		
	SHILPI BISWAS	HITESH PANDEY	PREETI SINGH		
STAFF ROOM	PREMLATA PANDA	SAVITA MISHRA	S. CHATTERJEE	--	
	SUREKHA GUPTA	S.S.BAIG	ANJU SINGH		
GARDEN DEVELOPMENT	ALL PTI'S , P.J. NATHANIEL, M. ANSARI			--	
WATER TANK & DRINKING WATER	M. ANSARI, AJINKYA TAMHAN, G. NAIDU, P J. NATHANIEL			--	

 **PRINCIPAL**  
ST. XAVIER'S HIGH SCHOOL  
BILASPUR

NAME OF THE COMMITTEE	PRIMARY SECTION	MIDDLE SECTION	SENIOR SECTION	REGISTERS /FILES	SIGN
DISCARD/FIXED ASSETS COMMITTEE	PRINCIPAL/V P/HM,MADHURI NAIR, P. V MISTRY/ANY REPRESENTATIVE			--	
DIGITAL BOARDS & COMPUTER LAB	CHANDRAKANT SHRIVAS, OJAS KUMAR LAL, SANTOSH RAMEKAR, P.N. SAINATH*			1 FOR WHOLE SCHOOL	
SALES & PURCHASE	MADHURI NAIR*, AJINKYA TAMHAN, M. ANSARI, B. SRINIVAS		G.NAIDU,		
COMPLAINTS, GRIEVANCE COMMITTEE	MANLEEN KAUR*, SHIPRA STEPHENS, ALL HEADS		E.	1 FOR WHOLE SCHOOL	
POCSO/SEXUAL HARRASMENT COMMITTEE (GIRLS RELATED ISSUES)	RANJANA BAHADUR A. LALITA MANLEEN KAUR* SHIPRA STEPHENS, P.J. NATHANIEL DHANISH DANIEL			1 FOR WHOLE SCHOOL	
ANTI BULLING	SUNITA NAIR DALBIR KAUR	S.S. BAIG NOVONITA BHADRA P.J. NATHANIEL SAVITA MISHRA	S. CHATTERJEE DINESH MISHRA ANJU SINGH ABHINAV PRAKASH PANDA		
FIELD TRIPS, TOURS & EXCURSIONS	RAMPRATAP SINGH, P. JOHN, DHANISH DANIEL, SRIDHAR SAHOO, A. V R. MURTY, A. LALITA, SWAPNA SUBEDAR, MANLEEN KAUR, NABONITA BHADRA, K. JYOTI NAIDU, SABITA MISHRA, SUNITA NAIR			1 FOR WHOLE SCHOOL	
SPOKEN ENGLISH	E. SHIPRA STEPHENS	KAMRAN RAZA NADEEM	AADITYA PRASAD KATARE*	1 FOR WHOLE SCHOOL	
	MANISHA SAHA	DEEPAK VISHWAKARMA	MANLEEN KAUR		
	PREMLATA PANDA	RIMJHIM THORAT	PREETI SINGH		
	SHWETA KUNDEL	ALUZMA AHMED	NEHA AJMANI		
	J.ASHA	T. SAIKUMAR	JASWINDER KAUR		

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NAME OF THE COMMITTEE	PRIMARY SECTION	MIDDLE SECTION	SENIOR SECTION	REGISTERS /FILES	SIGN
DISCIPLINE	ALL PTI'S			1 FOR WHOLE SCHOOL	
	SHIPRA STEPHENS	SUMIT SAHGAL	C. KAMLAKAR		
	SUNITA NAIR	T. SAI KUMAR	RAKESH RAJPOOT*		
	ANINDITA SINGH	SAVITA MISHRA	D. K. MISHRA		
	SABIHA F. HUSSIN	TASNEEM KAPASI	N. U. SHARIF		
	DALBIR KAUR CHHABRA	S.S BAIG	LEENA MAHATA		
	K.JYOTI NAIDU	N. SHARDA	ANUJA MAHANT		
TIME TABLE	A. LALITA	RANJANA BAHADUR	B.B. MAHATA	1 FILE FOR EACH SECTION	
	E. SHIPRA STEPHENS	N. SHARADA	N.U. SHARIF		
EINSTEIN HOUSE	SHWETA KUNDEL*(HM)	S.S BAIG(HM)	MANLEEN KAUR(HM)	1 FOR WHOLE SCHOOL	
	E. SHIPRA STEPHENS	ALUZMA AHMED	C. KAMLAKAR		
	P.PANDA	DEEPAK VISHWAKARMA	PRADEEP PANDEY		
	K. JYOTI NAIDU	MAMTA DAS	S. CHATTERJEE		
	ANINDITA SINGH	LAXMIN VISWAKARMA	N.U. SHARIF		
	POONAM GUPTA	HEMANT C.	D. K. MISHRA		
	MEGHA GHOSH				
	VINITA VANI				
GALILEO HOUSE	DOLLY ROHRA	N.BHADRA(HM)	JASWINDER KAUR(HM)	1 FOR WHOLE SCHOOL	
	SUREKHA GUPTA	RIMJHIM THORAT	ANUJA MAHANT		
	SUNITA NAIR	ALOK MISHRA	SWAPNA SUBHEDAR		
	MANJU SONI*(HM)	SAVITA MISHRA	ABHISHEK SHARMA		
	SUNITA WILSON	HITESH PANDEY	VINAY AGRAWAL		
	KAVITA SINGH*	VIPRA WALNEKAR	KARAN GULHARE		
	G. SUVARTHA	D. GOSWAMI			
	SANGEETA SAGAR				
KALAM HOUSE	SHILPI BISWAS(HM)	N. BHADRA(HM)	SHRIDHAR SAHOO (HM)	1 FOR WHOLE SCHOOL	
	SHANTI PATNAIKUNI	TASNEEM K	NEHA AJMANI		
	P. SUSMITA	P.JOHN	NAZNEEN SIDDIQUI		
	SAMPA GOSWAMI	SUMIT SAHGAL	PREETI SINGH		
	NATASA HASIJA	T. SAIKUMAR	LEENA MAHATA		
	P. PANDA		A.V.R MURTY		
	ANJANA SHARMA				
	MANISHA SAHA				
NEWTON HOUSE	M. SUMITA(HM)	APARNA MISHRA(HM)	ABHINAV KUMAR PANDA(HM)	1 FOR WHOLE SCHOOL	
	DALBIR KAUR	ALOK SHRIVAS	ANJU SINGH		
	SUPARNA SINGH	IMRAN HUSSAIN	NAMRATA DIWEDI		
	J ASHA	DHANISH DANIEL	SARFUDDIN MOLLA		
	POOJA AGRAWAL	KAMRAN RAJA	AADITYA PRASAD KATARE		
	PURNIMA YADAV		P.N SAINATH		
	NIVEDITA TAMDU				

**PRINCIPAL**  
ST. XAVIER'S HIGH SCHOOL,  
BILASPUR.

NAME OF THE COMMITTEE	PRIMARY SECTION	MIDDLE SECTION	SENIOR SECTION	REGISTERS /FILES	SIGN
LITERARY CLUB	MANISHA SAHA	KAMRAN RAZA NADEEM	AADITYA PRASAD KATARE*	1 FOR WHOLE SCHOOL	
	P.PANDA	RIMJHIM THORAT	PREETI SINGH*		
	VINITA VANI	SAVITA MISHRA	ANUJA MAHANT		
	G. SUVARTHA	MAMTA DAS	NAMRATA DIWEDI		
ECO CLUB	ANJANA SHARMA	ALUZMA AHMED	S. CHATTERJEE	1 FOR WHOLE SCHOOL	
	SHANTI PATNAIKUNI	HEMANT C	SARFUDDIN MOLLA*		
SPORTS CLUB	ALL PTI'S / ALL HOUSE MASTER				
SCIENCE CLUB	K. JYOTI NAIDU	TASNEEM KAPASI*	ANJU SINGH	1 FOR WHOLE SCHOOL	
	ANINDITA SINGH	APARNA MISHRA	RAKESH RAJPOOT		
	DIPMALA SINGH	N.BHADRA	ABHINAV KUMAR PANDA		
MATHS CLUB	SUREKHA GUPTA	SUMIT SAHGAL	D. K. MISHRA*	1 FOR WHOLE SCHOOL	
	DIPMALA SINGH	T. SAI KUMAR	LEENA MAHATA		
YUVA TOURISM CLUB	SARFUDDIN MOLLA, RAMPRATAP SINGH, S. CHATTERJEE				
NOTICE DISPLAY/CIRCULARS	APARNA VISHWAKARMA*	DURGENDRA SURYAVANSHI	DINESH MISHRA		
FLOOR DUTY	DALBIR KAUR CHHABRA	HITESH PANDEY	C. KAMLAKAR*	1 FOR EACH SECTION	
	SUPARANA SINGH	ALUZMA AHMED	MANLEEN KAUR		
MONTHLY ACADEMIC REPORT	ANINDITA SINGH	SAVITA MISHRA	PRADEEP PANDEY	1 FILE FOR EACH SECTION	
CHRONICLE REGISTER	RICHA DUA /SARFUDDIN MOLLA			1 FOR WHOLE SCHOOL	
STRENGTH REGISTER	SHILPI BISWAS*	P.J. NATHANIEL*	ABHINAV KUMAR PANDA	1 FOR EACH SECTION	
	POONAM GUPTA	HITESH PANDEY	LEENA MAHATA*		
MINUTES REGISTER	RICHA DUA*	RIMJHIM THORAT*	PREETI SINGH	1 FOR EACH SECTION	
	E. SHIPRA STEPHENS	T. SAI KUMAR	NAZNEEN SIDDIQUI*		
TOD	SUNITA NAIR*	ALOK SHRIVAS	ABHISHEK SHARMA	1 FOR WHOLE SCHOOL	
	SANGEETA SAGAR	LAXMIN VISHWAKARMA	JASWINDER KAUR*		
STUDENT OF THE MONTH	MANJU SONI*(REGISTER)	VIPRA WALENKAR*	NAMRATA DIWEDI*	1 FOR WHOLE SCHOOL	
	NATASHA HASIJA	HEMANT CHAVARGUVAL	SWAPNA SUBHEDAR		
EXTERNAL EXAMINATION	NIVEDITA TAMDU	N.BHADRA	LEENA MAHATA	1 FILE FOR WHOLE SCHOOL	
	E. SHIPRA STEPHENS	N.SHARDA	SWAPNA SUBHEDAR*		
TOY ROOM INCHARGES	J ASHA / MEGHA GHOSH /PURNIMA YADAV			1 FOR WHOLE SCHOOL	
ACHIEVEMENTS RECORD COMMITTEE	PREETI SINGH MANLEEN KAUR* N BHADRA SUNITA NAIR			1 FOR WHOLE SCHOOL	

**PRINCIPAL**  
ST. XAVIER'S HIGH SCHOOL  
BILASPUR

MEMBER OF THE COMMITTEE	PRIMARY SECTION	MIDDLE SECTION	SENIOR SECTION	REGISTERS /FILES	SIGN
ORIENTATION PROGRAM & MICROTACHING	AADITYA PRASAD KATARE A V R MURTY MANISHA SAHA SHWETA KUNDEL			1 FOR WHOLE SCHOOL	
ARRIVAL /DEPARTURE DUTY OUTSIDE MAIN GATE	ALL PTI'S AND TEACHERS (EXCEPT CLASS TEACHERS) - SHIFT WISE				
SOCIAL MEDIA&PUBLICITY	SUMIT SAHGAL RICHA DUA NIVEDITA TAMDU OJAS KUMAR LAL P N SAINATH				
GATE & OUTSIDE DUTY PREPARATION	ALL PTI'S				
STAFF WELFARE	V.P. / HM				
GROUP PHOTO	V.P. / HM				
IT CELL	OJAS KUMAR LAL P N SAINATH SANTOSH RAMEKAR CHANDRAKANT SHRIVAS				
ADMISSION CELL	SANTOSH KHUTE A V R MURTY P J. NATHANIEL D K MISHRA DHANISH DANIEL RAMPRATAP SINGH RANJANA BAHADUR LALITA SRIDHAR SAHOO		A		
MEDICAL/ FIRST AID	AYODHYA JAISWAL SWAPNA SUBEDAR N SHARDA MANAS NISHAD VIPRA WALNEKAR SHWETA KUNDEL POONAM GUPTA SAVITA MISHRA				
COUNSELLING	MANLEEN KAUR* SAVITA MISHRA ANANDITA SINGH			1 FOR WHOLE SCHOOL	
SICK ROOM/FIRST AID	SWAPNA SUBEDAR N. SHARDA SABIHA FATIMA*, ALL PTI'S				
AUDITORIUM	RAM PRATAP SINGH IMRAN HUSSAIN SHANKAR NAYAK D GOSWAMI ANJU SINGH N SHARDA MEGHA GHOSH				

NOTE: NAMES MARKED WITH ASTERISK (\*) SIGN ARE REQUIRED TO MAINTAIN REGISTER / FILE OF THAT PARTICULAR COMMITTEE

 **PRINCIPAL**  
ST. XAVIER'S HIGH SCHOOL  
BILASPUR

HEAD MISTRESS

VICE PRINCIPAL

PRINCIPAL  


DEPARTMENT	H.O.D.	SIGN
ENGLISH-	ADITYA P KATARE	
HINDI-	ANUJA MAHANT	
MATHEMATICS-	D.K. MISHRA	
SCIENCE-	N.U. SHARIF	
SST-	S CHATTERJEE	
COMPUTER-	OJAS KUMAR LAL	
P.E.	SUNIL KAITHWAS	
COMMERCE	SRIDHAR SAHOO	
ARTS	S CHATTERJEE	

